Course Introduction

For the organization that has business continuity management or business continuity management system in place, an auditing is a vital process to ensure its effectiveness and efficiency. In this 3-days course, attendee will gain essential knowledge and also practice how to benchmark their BCM/BCMS with international accepted standards and guidelines. Not only compliance to ISO standards concern, but also practical recommendation for valuable improvement will be discussed.

Course Objectives

- To understand fundamental principle in business continuity management
- To understand international accepted standard and leading practice such as ISO 22301 and the BCI good practice guideline
- To understand practical approach for auditing based on the ISO 19011
- To understand vital concept and the process of ISO certification audit
- To learn some techniques from the experienced auditor

Learning Level

- Advance

Course Duration

- 3 Days

Target Group

- Business Continuity Manager
- Risk Management Officer
- IT Manager
- Business Analyst
- IT Auditor

Course Outline

Day 1

– Fundamental Principle in Business Continuity

– International Standards and Leading Practices

– The Plan-Do-Check-Act (PDCA) Model

– Auditing Standards and Guidelines

Day 2

– Audit Business Continuity Management Programme Scope

– Audit Business Impact Analysis

– Audit Risk Management Process

– Audit Business Continuity Strategy

Day 3

– Audit Business Continuity Procedure

– Audit Business Continuity Plan

– Audit Business Continuity Exercising

– Audit Management System Process

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